

#### SUSTAINABLE DEVELOPMENT PROJECTS PROPOSAL

#### « Mon projet DD 2023 »

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# Projects Proposal Context « Mon projet DD 2023 »

Ambitious to effectively contribute to the implementation of the Sustainable Development Goals (SDGs), the UM6P Sustainable Development Department is launching a **projects proposal 2023 dedicated** to the UM6P community.

This projects proposal, entitled "Mon projet DD 2023", is part of UM6P's desire to set in motion a Sustainable Development approach and to mobilize its entire community (students, teachers, researchers and administrative staff) in order to integrate or strengthen Sustainable Development in our Training, Research and Operations missions.

# Projects Proposal Objectives « Mon projet DD »

The main goal of this projects proposal is to encourage UM6P community (students, teachers, researchers and administrative staff) to suggest SD projects, challenge themselves during their implementation, appeal to their creativity and their imagination, engage them to initiate real and concrete actions, show them that it is possible to manage differently and to develop alternatives by integrating all the aspects of sustainable development.

# What type of project can we submit?

The project must have a clear impact and have as its main goal to meet a real-existing local need or challenge. It must incorporate the pillars of sustainable development during its creation and implementation. This project must be:

* **Socially fair**, which means that it respects people and contributes to the well-being of all the actors involved;
* **Environmentally sustainable**, i.e. it is neutral or positive in terms of its environmental impact;
* **Economically viable**, which means that its possible profits are used to develop the project or are intended for a social or solidarity project;
* Managed in a participatory, democratic and autonomous approach.

# Evaluation Criteria of the submitted projects

* The project must clearly demonstrate that it contributes to obtaining STARS certification by UM6P;
* Before completing the funding request, it is recommended to read the list of STARS accreditation criteria (in appendix 1 of this document);
* The funding request must be made by completing the Template word “UM6P – DD PROJECT PROPOSAL” (page 4 or as an attachment);
* The tackled issue must be clearly identified as well as the undertaken actions;
* The project holders must demonstrate that they have established contacts with the stakeholders impacted by the suggested actions;
* The financial and/or in-kind involvement of the project partners will be an important asset in the selection of the projects submitted;
* The project budget and the fund-requested contribution must be detailed in terms of the foreseen expenditure type;
* The human resources necessary for the deployment of accepted projects are not funded by the SD Fund;
* Each project will be monitored by a representative of the Sustainable Development department who will ensure the smooth deployment of the project and approve the expenses incurred.

# Projects non-eligible for financial support

* Research projects and activities;
* Training activities (internship, seminar, symposium, international mobility project, classes field work, or any other similar activity).

# How to submit your SD Project?

* To submit your funding request or for any additional information, write to us at [Sustainabledevelopment@um6p.ma](file:///C:\Users\fadwa.baladi\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\FE415LTU\Sustainabledevelopment@um6p.ma)
* For more information on the deployment of the SD component within the UM6P, do not hesitate to visit the UM6P SD website [sd.um6p.ma](https://sd.um6p.ma/)

# UM6P – SD PROJECT PROPOSAL

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT TITLE** | | | | |
|  | | | | |
| **STARS CATEGORY *(Please indicate from Annex 1)*** | | | | |
| **1**  **Academics**  **(AC)** | **2**  **Engagement**  **(EN)** | **3**  **Operations**  **(OP)** | | **4**  **Planning & Administration**  **(PA)** |
|  |  |  | |  |
| **STARS SUBCATEGORY *(Please indicate from Annex 1)*** | | | | |
| * **Curriculum** | * **Campus Engagement** | * **Air & Climate** | | * **Diversity & Affordability** |
| * **Research** | * **Public Engagement** | * **Buildings** | | * **Wellbeing & Work** |
|  |  | * **Energy** | |  |
|  |  | * **Food & Dining** | |  |
|  |  |  | |  |
|  |  | * **Purchasing** | |  |
|  |  | * **Transportation** | |  |
|  |  | * **Waste** | |  |
|  |  | * **Water** | |  |
| **STARS Credit Number and Title *(Please indicate from Annex 1)*** | | | | |
| |  | | --- | | * **AC 1** | | * **AC 2** | | * **AC 3** | | * **AC 4** | | * **AC 5** | | * **AC 6** | | * **AC 7** | | * **AC 8** | | * **AC 9** | | * **AC 10** | | * **AC 11** | | |  |  | | --- | --- | | * **EN 1** | * **EN 8** | | * **EN 2** | * **EN 9** | | * **EN 3** | * **EN 10** | | * **EN 4** | * **EN 11** | | * **EN 5** | * **EN 12** | | * **EN 6** | * **EN 13** | | * **EN 7** | * **EN 14** | |  | * **EN 15** | | |  |  | | --- | --- | | * **OP 1** | * **OP 12** | | * **OP 2** | * **OP 13** | | * **OP 3** | * **OP 14** | | * **OP 4** | * **OP 15** | | * **OP 5** | * **OP 16** | | * **OP 6** | * **OP 17** | | * **OP 7** | * **OP 18** | | * **OP 8** | * **OP 19** | | * **OP 9** | * **OP 20** | | * **OP 10** | * **OP 21** | | * **OP 11** | * **OP 22** | | | |  | | --- | | * **PA 6** | | * **PA 7** | | * **PA 13** | | * **PA 14** | | * **PA 15** | |
| **KEYWORDS** | | | | |
|  | | | | |
| **AMOUNT REQUESTED** | | | | |
| ***From UM6P***  ***in MADs*** | | | *Other funds*  *in MADs 00,00* | |
| **PROJECT DURATION** | | | | |
|  | | | | |
| **PRINCIPAL INVESTIGATORS (PI) AND CO-PRINCIPAL INVESTIGATORS (CO-PI)** | | | | |
| |  |  |  |  | | --- | --- | --- | --- | | **Principal Investigators and co-Principal Investigators** | | | | | **PI.1** | | **Co-PI.1** | | | First name & surname |  | First name & surname |  | | School |  | School |  | | Major |  | Major |  | | Phone |  | Phone |  | | Email |  | Email |  | | Web site |  | Web site |  | |  | | | | | **Investigator** | | **Investigator** | | | First name & surname |  | First name & surname |  | | School |  | School |  | | Major |  | Major |  | | Phone |  | Phone |  | | Email |  | Email |  | | Web site |  | Web site |  | |  | | | | | **Investigator** | | **Investigator** | | | First name & surname |  | First name & surname |  | | School |  | School |  | | Major |  | Major |  | | Phone |  | Phone |  | | Mailing address |  | Mailing address |  | | Email |  | Email |  | | Web site |  | Web site |  | | | | | |
| **EXECUTIVE SUMMARY** | | | | |
|  | | | | |
| **SECTION 1. PROJECT DESCRIPTION - Up to 1.5 pages** | | | | |
|  | | | | |
| **f) Deliverables List**  ***WP1: D1.1 - D1.2 - D1.3***  ***WP2: D2.1 - D2.2 - D2.3 ...***   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Del. no.[[1]](#footnote-1)** | **Deliverable name** | **WP no.** | **Nature[[2]](#footnote-2)** | **Delivery date[[3]](#footnote-3)** | **Partners involved** | | 1 |  |  |  |  |  | | 2 |  |  |  |  |  | | | | | |
| **SECTION 2. GANTT - Up to 3 pages** | | | | |
| **Complete the Gantt chart and work package template outlining the objectives, expected results, activities, products, timelines, and human resources required (e.g. staff, contract workers, and volunteers).** | | | | |
| **SECTION 3. BUDGET - Up to 3 pages (Maximum 2 pages for the budget template and 1 page for the written description)** | | | | |
| **Provide a provisional budget/resources requirement** | | | | |
| **SECTION 4. REFERENCES** | | | | |
| [1] | | | | |
| **SECTION 5. ACRONYMS** | | | | |
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| **APPENDIX A: RESUME** | | | |
| **Surname** |  | | |
| **Name** |  | | |
| **Nationality** |  | | |
| **Date of birth** |  | | |
| **Birthday place** |  | | |
| **Gender** |  | | |
| **School / Program** |  | | |
| **Domain of interest** | **Social** | **Economic** | **Environmental** |
|  |  |  |
| **Biography & Skills** |  | | |
| **Keywords** |  | | |
| **Contact** | | | |
| **Contact address** |  | | |
| **Phone** |  | | |
| **E-mail:** |  | | |
| **Candidate's Details** | | | |
| **Academic Degrees** | | | |
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| **Professional Appointments (Staff)** | | | |
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| **Voluntary work** | | | |
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| **Projects Creation – Management** | | | |
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| **Scientific Productions** | | | |
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| **List of the candidate's major publications (Max. 5)** | | | |
| **Patents:**  **International publications:** | | | |

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| **APPENDIX B: Gantt Chart** - Up to 2 pages |
| |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **PROGRESS ACTIVITIES: ? MONTHS** | | | | | | | | | | | | | | | Activity Description | Lead | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | **Step 1** | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | **Step 2** | |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |

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| **APPENDIX C: PROVISIONAL BUDGET (Max. 500.000,00 MAD)** |
| |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Item** | **Description** | **Quantity** | **Month-1** | **Month-3** | **Month-6** | **Month-8** | **Month 10** | **Total**  **M1+M2+...M5** | | **Manpower** |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | **Equipment & accessories etc.)** |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | **Consumables/ other Item of expenditure** |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | | **Total** | | |  |  |  |  |  |  | |

# ANNEX 1 : the list of STARS accreditation criteria

The STARS system provides a series of criteria and points to rank universities in terms of their sustainable development achievements and advancement. *STARS* covers four main categories, namely Academics, Engagement, Operations, Planning and administration dimensions.

For more information on each criterion, do not hesitate to consult the following link <https://stars.aashe.org/wp-content/uploads/2019/01/STARS-2.2-Technical-Manual-early-release-5.pdf>

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Category** | **Subcategory** | **Credit Number and Title** | | **Points available** | **Applicable to:** | **Minimum requirement** |
| **Report Preface** | Introduction | PRE 1 | Executive Letter | Required | Institutions submitting a scored report. | Obtain a cover letter from a high-ranking executive to accompany the institution's STARS Report. |
| PRE 2 | Points of Distinction | Optional | All institutions. | Highlight programs, initiatives, or accomplishments that reflect the institution's leadership for sustainability. |
| Institutional Characteristics | PRE 3 | Institutional Boundary | Required | All institutions. | Define the boundary to be used for its STARS report. |
| PRE 4 | Operational Characteristics | Required | All institutions. | Have current operational data (e.g. campus area, floor area of building space, endowment size). |
| PRE 5 | Academics and Demographics | Required | All institutions. | Have current demographic data (e.g. FTE enrollment, FTE employees, number of people living on-campus). |
| **Academics (AC)** | Curriculum | AC 1 | Academic Courses | 14 | Institutions that have students enrolled for credit. | Conduct an inventory to identify isustainability course offerings. |
| AC 2 | Learning Outcomes | 8 | Institutions that have degree programs. | Have adopted one or more institution-level sustainability ​learning outcomes and/or have students graduate from degree programs that require an understanding of the concept of sustainability. |
| AC 3 | Undergraduate Program | 3 | Institutions that have undergraduate majors, academic programs, or the equivalent. | Offer at least one sustainability-focused, undergraduate-level major, degree program, minor or concentration. |
| AC 4 | Graduate Program | 3 | Institutions that offer at least 25 distinct graduate programs. | Offer at least one sustainability-focused, graduate-level major, degree program, minor, concentration or certificate. |
| AC 5 | Immersive Experience | 2 | Institutions that offer immersive educational programs. | Offer at least one immersive, sustainability-focused educational study program. |
| AC 6 | Sustainability Literacy Assessment | 4 | All institutions. | Conduct an assessment of the sustainability literacy of the institution's students. |
| AC 7 | Incentives for Developing Courses | 2 | All institutions. | Have an ongoing program that offers incentives for academic staff to develop new sustainability courses and/or incorporate sustainability into existing courses or departments. |
| AC 8 | Campus as a Living Laboratory | 4 | Institutions where students attend the physical campus. | Utilize the institution's infrastructure and operations as a ​living laboratory​ for applied student learning for sustainability. |
| Research | AC 9 | Research and Scholarship | 12 | Institutions where research is considered in employee promotion or tenure decisions. | Conduct an inventory to identify the institution's sustainability research. |
| AC 10 | Support for Sustainability Research | 4 | Institutions where research is considered in employee promotion or tenure decisions. | Have programs to encourage and/or support sustainability research. |
| AC 11 | Open Access to Research | 2 | Institutions where research is considered in employee promotion or tenure decisions. | Facilitate ​open access​ publishing. |
| **Engagement (EN)** | Campus Engagement | EN 1 | Student Educators Program | 4 | institutions with students who are enrolled for credit and attend the physical campus. | Coordinate an ongoing peer-to-peer sustainability outreach and education program for students. |
| EN 2 | Student Orientation | 2 | Institutions that hold student orientation. | Include sustainability prominently in student orientation activities and programming. |
| EN 3 | Student Life | 2 | All institutions. | Have co-curricular sustainability programs and initiatives. |
| EN 4 | Outreach Materials and Publications | 2 | All institutions. | Produce outreach materials and/or publications that foster sustainability learning and knowledge. |
| EN 5 | Outreach Campaign | 4 | All institutions. | Hold at least one sustainability-related outreach campaign directed at students and/or employees. |
| EN 6 | Assessing Sustainability Culture | 1 | All institutions. | Conduct an assessment of campus sustainability culture that focuses on sustainability values, behaviors and beliefs. |
| EN 7 | Employee Educators Program | 3 | All institutions. | Administer or oversee an ongoing peer-to-peer sustainability outreach and education program for employees. |
| EN 8 | Employee Orientation | 1 | All institutions. | Cover sustainability topics in employee orientation and/or in outreach and guidance materials distributed to new employees. |
| EN 9 | Staff Professional Development and Training | 2 | All institutions. | Make available ​professional development and training​ opportunities in sustainability to non-academic staff​. |
| Public Engagement | EN 10 | Community Partnerships | 3 | All institutions. | Have at least one formal community partnership to work together to advance sustainability. |
| EN 11 | Inter-Campus Collaboration | 3 | All institutions. | Collaborate with other colleges and universities to support and help build the campus sustainability community. |
| EN 12 | Continuing Education | 5 | Institutions that have formal continuing education or community education programs. | Offer continuing education courses that address sustainability and/or have at least one sustainability-themed certificate program through a continuing education or extension department. |
| EN 13 | Community Service | 5 | All institutions. | Have data on student engagement in community service and/or a formal program to support employee volunteering. |
| EN 14 | Participation in Public Policy | 2 | All institutions. | Advocate for public policies that support campus sustainability or that otherwise advance sustainability. |
| EN 15 | Trademark Licensing | 2 | Institutions whose logo is trademarked and appears on apparel, and have gross annual licensing revenue of $50,000 or more. | Have adopted a labor rights code of conduct in its licensing agreements with the licensees who produce its logo apparel. |
|  |  |  |  |  |  |  |
| OP 2 | Greenhouse Gas Emissions | 8 | All institutions. | Have completed an inventory to quantify the institution's ​Scope 1 and Scope 2 greenhouse gas (GHG) emissions. |
| Buildings | OP 3 | Building Design and Construction | 3 | Institutions that have new construction and/or major renovation projects completed within the previous five years. | Own new or renovated buildings that were designed and built in accordance with a published ​green building code​, policy/guideline, or ​rating system.​ |
| OP 4 | Building Operations and Maintenance | 5 | All institutions. | Own buildings that are operated and maintained in accordance with a sustainable management policy/program or a ​green building rating system​ focused on the operations and maintenance of existing buildings. |
| Energy | OP 5 | Building Energy Efficiency | 6 | All institutions. | Have data on grid-purchased electricity, electricity from on-site renewables, utility-provided steam and hot water, and stationary fuels and other energy products. |
| OP 6 | Clean and Renewable Energy | 4 | All institutions. | Support the development and use of ​clean and renewable energy sources. |
| Food & Dining | OP 7 | Food and Beverage Purchasing | 6 | Institutions that have that have dining services operated by the institution, a contractor, or a franchisee. | Purchase food and beverage products that are sustainably or ethically produced and/or plant-based. |
| OP 8 | Sustainable Dining | 2 | Institutions that have that have dining services operated by the institution, a contractor, or a franchisee. | Have programs and initiatives to support sustainable food systems and minimize food waste. |
| Grounds | OP 9 | Landscape Management | 2 | Institutions with managed grounds comprising one or more percent of the total area of the campus. | Manage grounds organically or in accordance with an ​Integrated Pest Management​ (IPM) program. |
| OP 10 | Biodiversity | 1-2 | Institutions with managed grounds comprising one or more percent of the total area of the campus. | Have conducted an assessment to identify endangered and vulnerable species​ and/or areas of biodiversity importance​ on land owned or managed by the institution. |
| Purchasing | OP 11 | Sustainable Procurement | 3 | All institutions. | Apply sustainability criteria when making procurement decisions. |
| OP 12 | Electronics Purchasing | 1 | All institutions. | Purchase environmentally and socially preferable electronic products. |
| OP 13 | Cleaning and Janitorial Purchasing | 1 | All institutions. | Purchase cleaning and janitorial paper products that meet multi-criteria sustainability standards. |
| OP 14 | Office Paper Purchasing | 1 | All institutions. | Purchase ​office paper​ with post-consumer recycled, a​gricultural residue​, and/or ​Forest Stewardship Council​ (FSC) certified content. |
| Transportation | OP 15 | Campus Fleet | 1 | Institutions that own or lease motorized vehicles. | Include vehicles that are hybrid, electric and/or alternatively fueled in the institution's motorized fleet. |
| OP 16 | Commute Modal Split | 5 | All institutions. | Conduct a survey to gather data about student and/or employee commuting behavior. |
| OP 17 | Support for Sustainable Transportation | 1 | All institutions. | Have implemented strategies to encourage more sustainable modes of transportation and reduce the impact of student and employee commuting. |
| Waste | OP 18 | Waste Minimization and Diversion | 8 | All institutions. | Have data on the weight of materials recycled, composted, donated/re-sold, and disposed in a landfill or incinerator. |
| OP 19 | Construction and Demolition Waste Diversion | 1 | Institutions that have conducted a major construction, renovation and/or demolition project in the three years prior to the anticipated date of submission. | Divert non-hazardous construction and demolition waste from the landfill and/or incinerator. |
| OP 20 | Hazardous Waste Management | 1 | All institutions. | Have strategies in place to 1) safely dispose of all hazardous, special, universal, and non-regulated chemical waste and minimize the presence of these materials on campus; and/or 2) recycle, reuse, and/or refurbish electronic waste. |
| Water | OP 21 | Water Use | 4-6 | All institutions. | Have data on potable and non-potable water use. |
| OP 22 | Rainwater Management | 2 | All institutions. | Use ​green infrastructure​ and ​low impact development​ (LID) practices to help mitigate stormwater run-off​ impacts and treat rainwater as a resource rather than as a waste product. |
| **Planning & Administration (PA)** | Coordination & Planning | PA 1 | Sustainability Coordination | 1 | All institutions. | Have at least one sustainability committee, office, and/or officer tasked by the administration or governing body to advise on and implement policies and programs related to sustainability on campus. |
| PA 2 | Sustainability Planning | 4 | All institutions. | Have a published plan that includes ​measurable sustainability objectives and/or include the integrated concept of sustainability in the institution's highest guiding document. |
| PA 3 | Inclusive and Participatory Governance | 3 | All institutions. | Have formal participatory or shared governance bodies, include diverse stakeholders on the institution's highest governing body, and/or host or support a formal body through which external stakeholders have a regular voice in institutional decisions that affect them. |
| PA 4 | Reporting Assurance | 1 | Institutions that are submitting a scored report for the first time under a new version of STARS or for a higher rating. | Complete an ​assurance​ process that provides independent affirmation that the information in its current STARS report is reported in accordance with credit criteria. |
| Diversity & Affordability | PA 5 | Diversity and Equity Coordination | 2 | All institutions. | Have a diversity and equity committee, office and/or officer and/or make diversity trainings and activities available. |
| PA 6 | Assessing Diversity and Equity | 1 | All institutions. | Have engaged in a structured assessment process to improve diversity, equity, and inclusion on campus. |
| PA 7 | Support for Underrepresented Groups | 3 | All institutions. | Have policies, programs or initiatives to support underrepresented groups and foster a more diverse and inclusive campus community. |
| PA 8 | Affordability and Access | 4 | All institutions. | Have data related to the institution's accessibility and affordability to low-income students. |
| Investment & Finance | PA 8 | Committee on Investor Responsibility | 2 | Institutions with endowments of $1 million or larger. | Have a formally established and active committee on investor responsibility (CIR) or similar body. |
| PA 9 | Sustainable Investment | 3-5 | Institutions with endowments of $1 million or larger. | Make positive sustainability investments and/or have investor engagement policies and practices. |
| PA 10 | Investment Disclosure | 1 | Institutions that have an investment pool. | Make a snapshot of investment holdings available to the public on at least an annual basis. |
| Wellbeing & Work | PA 11 | Employee Compensation | 3 | All institutions. | Have data on the hourly wages and total compensation provided to employees. |
| PA 12 | Assessing Employee Satisfaction | 1 | All institutions. | Conduct a survey or other evaluation that allows for anonymous feedback to measure employee satisfaction and engagement. |
| PA 13 | Wellness Programs | 1 | All institutions. | Have a wellness and/or employee assistance program and/or prohibit smoking within all occupied buildings. |
| PA 14 | Workplace Health and Safety | 2 | All institutions. | Have an ​occupational health and safety management system​ (OHSMS) and/or data on work-related injury or ill health. |
| **Innovation & Leadership (IN)** | Innovation & Leadership | IN -- | Catalog of optional credits available | 0.5 each (up to 4 bonus points) | All institutions (varies by credit). | Varies by credit. |

1. Deliverable numbers in order of delivery dates. Please use the numbering convention <WP number>.<number of deliverable within that WP>. For example, deliverable 4.2 would be the second deliverable from work package 4. [↑](#footnote-ref-1)
2. Please indicate the nature of the deliverable using one of the following codes:

   **R** = Report, **P** = Prototype, **D** = Demonstrator, **O** = Other [↑](#footnote-ref-2)
3. Measured in months from the project start date (month 1). [↑](#footnote-ref-3)